

Protara Therapeutics, Inc.

Job Title: Director – Financial Planning and Analysis
Department: G&A: Finance
Reports to Title: Chief Financial Officer
Location: Position based in NYC

Company Overview:

Protara Therapeutics is committed to identifying and advancing transformative therapies for people with cancer and rare diseases with limited treatment options. Protara's portfolio includes its lead program, TARA-002, an investigational cell-based therapy being developed for the treatment of non-muscle invasive bladder cancer and lymphatic malformations, and IV Choline Chloride, an investigational phospholipid substrate replacement therapy for the treatment of intestinal failure-associated liver disease.

Job Overview:

The Director – Financial Analysis provides financial planning and analytical support to Protara's CFO. This individual manages the FP&A function and supports the financial aspects of Protara by providing forecasting, business modeling, valuation, financial analysis, benchmarking of industry practices, tracking of deal outcomes and other analytic techniques as needed. The Director – Financial Planning and Analysis handles and generates complex analyses, solicits key information, challenges assumptions, generates financial models/business cases, and assembles/ prepares information for Senior Management and Board approval. This individual participates in the preparation of Audit Committee and Board presentations and back-up materials.

***Essential Duties and Responsibilities** include the following. Other duties may be assigned.

- Manages all activities related to long-term forecasting.
- Maintains the Company's long-term model.
- Provides support and oversees analysis for execution of capital markets activities and transactions.
- Assists the CFO in the annual strategic planning process and adds value by identifying new opportunities for the business as well as new ways to view the existing business differently.
- Compiles competitor and industry data for use in analyses, trend detection, and strategy development.
- Provides support for Investor Relations activities, as appropriate.
- Serves as Finance liaison with Business Development to assist in the development of operating and valuation models for new opportunities. In addition, supports team in due diligence and transaction execution, as appropriate.
- Represents Finance on Project Management teams, as appropriate.
- Provides financial guidance, analyzes, and reports financial information to support recommendations that lead to informed and effective business decisions.
- Builds strong relationships with other key operating departments including Research, Development, Business Operations, Business Development, Project Management, Commercial, Legal and other key functional departments.
- Effectively partners with the Accounting function to develop a high performing, first class Financial Organization.

- Manages the FP&A function.
- Provides ongoing feedback, development, and performance reviews of staff.
- Assists with talent recruitment and leads a highly motivated, efficient, and effective team.
- Oversees preparation of the annual budget, short-term forecasting, and monthly, quarterly, and annual variance analysis.
- Oversees preparation of Audit Committee and Board presentations and back-up materials.

Education and/or Experience:

- Bachelor's degree in Finance or related field required.
- Master's degree in Finance, Business, or related field preferred.
- Minimum of six to ten years of financial analysis experience.
- Prior experience in the biotechnology or pharmaceutical industry preferred.

Supervisory Responsibilities: The Director – Financial Planning and Analysis may supervise one associate in FP&A

Qualifications:

- Demonstrated competence to handle a wide range of finance related responsibilities.
- Strong background in forecasting, valuation, and capital markets.
- Demonstrable knowledge of financial accounting.

Computer Skills:

- Must be proficient in MS Office Suite, with advanced skills in Excel.

Certificates, Licenses, Registrations: none required

Other Skills and Abilities:

- Excellent written and oral communication and presentation skills.
- Ability to prioritize and multi-task successfully in a fast-paced environment.
- Excellent organizational skills and attention to detail are essential
- It is essential that this individual demonstrates the ability to work with highly confidential information.
- Ability to manage both day-to-day operations as well as project work in a fast-paced environment.
- Strong analytical and problem-solving skills.
- Ability to work both independently and in a collaborative team setting.
- Proficiency in data mining/data extraction.
- Demonstrated experience working with and presenting to senior level management.
- Strong analytical and financial modeling skills.

Physical Demands:

The physical demands here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- This position requires minimal travel; average travel for this position is 5-10% with some variation based upon the demands of the business imperatives.